

NORTH WEST EDUCATION HUB

Science Practical Requirements Declaration

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Legal Entity	North West Education Hub Ltd
Centre	North West Education Hub Centre Number 32269

1. Purpose of this Declaration

This declaration is used by North West Education Hub when considering private candidate entries for GCSE, AS Level and A Level Science qualifications where practical work forms part of the qualification requirements or expected course of study.

It enables the Centre to establish the candidate's practical-science position before confirming an examination entry and to identify whether additional practical provision, evidence or awarding organisation checks are required.

Completion of this declaration does not by itself confirm an examination entry. North West Education Hub will review the information supplied against the requirements of the relevant awarding organisation and specification.

2. Candidate and Qualification Details

Candidate full legal name

Date of birth

Parent/Guardian name (if candidate is under 18)

Awarding organisation

☐ AQA ☐ OCR

Qualification level

☐ GCSE ☐ AS Level ☐ A Level

Science qualification / subject

Specification / entry code (if known)

Examination series

3. Important Information for GCSE Science Candidates

GCSE Biology, Chemistry, Physics and Combined Science include practical-science requirements. Practical skills and knowledge are assessed through the written examinations; there is no separately reported GCSE Science Practical Endorsement.

For AQA GCSE Sciences, private candidates must be given the opportunity to carry out the required practical activities specified for the qualification. For OCR GCSE Sciences, centres must take reasonable steps to ensure candidates have had the opportunity to complete the practical activities and practical science opportunities required by the specification.

Watching demonstrations, videos or online tutorials may support learning, but should not be treated as a substitute for the practical opportunities required by the relevant specification where the awarding organisation requires candidates to undertake or be given the opportunity to undertake practical work.

4. GCSE Science Candidate Declaration

If you are entering a GCSE Science qualification, please complete this section. If you are not entering GCSE Science, proceed to Section 5.

- ☐ I am taking this GCSE Science qualification for the first time.
- ☐ I am resitting this GCSE Science qualification.

Please indicate which statement best describes your practical experience:

- ☐ I have completed the required/relevant practical activities through a school or college.
- ☐ I have completed the required/relevant practical activities through a tutor, distance-learning or other practical provider with suitable laboratory access.
- ☐ I have completed some practical activities but I am not certain that I have completed all activities/opportunities required by my specification.
- ☐ I have not completed the required practical activities and will require North West Education Hub to advise me about practical provision.
- ☐ I am unsure and require the Centre to review my circumstances.

Where practical work has already been completed, provide details below.

School / college / practical provider

Approximate dates practical work was completed

Teacher / tutor / provider contact (if available)

Evidence available

- ☐ Practical record/log ☐ Provider confirmation ☐ Other
☐ None

North West Education Hub may request further information or evidence and may contact the named provider, with appropriate authority, where this is necessary to establish whether the Centre can compliantly accept the entry.

5. Important Information for AS Level Science Candidates

AS Biology, Chemistry and Physics do not have the separately reported Practical Endorsement that applies to A Level Science. However, practical work remains an important part of the qualification and written examination questions are set in the expectation that candidates have developed the relevant practical skills and experience.

The Centre may therefore ask AS candidates about their practical experience and may advise candidates to obtain suitable practical experience before sitting the qualification.

6. AS Level Science Candidate Declaration

If you are entering AS Biology, Chemistry or Physics, please indicate your position:

- ☐ I have undertaken practical science work relevant to my AS specification.
- ☐ I have undertaken some practical work but would like advice about whether further practical experience is recommended.
- ☐ I have not undertaken practical work relevant to this qualification.
- ☐ I am unsure and would like North West Education Hub to review my circumstances.

Brief details of practical experience / provider

7. Important Information for A Level Science Candidates

A Level Biology, Chemistry and Physics include a Practical Endorsement in addition to the written examinations. The Practical Endorsement is a required component of the qualification and is reported separately from the A Level grade.

An entering centre must be able to make appropriate or reasonable provision for a candidate to access the Practical Endorsement. North West Education Hub will not confirm a first-time A Level Science entry unless it is satisfied that compliant practical provision can be made.

Where permitted by the awarding organisation, a candidate resitting an A Level Science qualification may be able to carry forward a previous Practical Endorsement result. Carry-forward is not automatic: the correct entry option and previous endorsement information must be verified before the entry is made.

8. A Level Science Candidate Declaration

If you are entering A Level Biology, Chemistry or Physics, select ONE of the following:

- ☐ FIRST-TIME / NEW ENDORSEMENT: I require the Practical Endorsement to be completed and assessed for this qualification.
- ☐ CARRY FORWARD: I have previously received a Practical Endorsement result and wish North West Education Hub to investigate whether it can be carried forward.
- ☐ UNSURE: I do not know whether I require a new Practical Endorsement or qualify for carry-forward and require the Centre to check my position.

If requesting carry-forward, please provide:

Previous awarding organisation

Previous A Level Science subject

Previous specification / entry code (if known)

Previous examination series / year

Previous centre name

Previous centre number (if known)

Previous UCI / candidate number (if known)

Previous Practical Endorsement result

☐ Pass ☐ Not Classified / other ☐ Unsure

Evidence of Practical Endorsement

☐ Provided via Previous Statement of Results ☐ Letter/Email from School College ☐ No evidence

The Centre may require documentary evidence or awarding organisation verification before using a carry-forward entry option.

9. Practical Provision Arranged Through North West Education Hub

Where practical provision is required, North West Education Hub may arrange provision directly or through an appropriate school, college, laboratory or specialist provider.

Practical provision is subject to availability, the requirements of the relevant specification and awarding organisation, and the Centre being satisfied that appropriate supervision, assessment and records can be maintained.

Practical provision and A Level Practical Endorsement costs are not included in the standard written examination fee unless expressly stated otherwise. Any additional fee and booking conditions will be confirmed before the practical provision is booked.

A candidate must attend all practical sessions and assessments required by the agreed programme. Failure to attend may affect the candidate's ability to satisfy the practical requirements and may result in non-recoverable costs in accordance with the Examination Fees, Cancellation & Refund Policy.

10. Candidate Responsibilities

The candidate and, where applicable, parent/guardian must:

- provide complete and accurate information about previous practical study and examination history;
- provide evidence or previous-centre details where requested;
- tell the Centre promptly if any information supplied in this declaration changes;
- attend any practical sessions, assessments or verification activities arranged for them;
- comply with laboratory safety rules, staff instructions and awarding organisation requirements;
- pay any agreed additional practical or specialist-provider fees by the stated deadline.

11. Centre Review and Outcome

Following review of this declaration, North West Education Hub may:

- confirm that no additional practical action is required before the examination entry is accepted;
- request further evidence or clarification;
- confirm that practical provision must be arranged before the entry can be accepted;
- verify a previous Practical Endorsement result and, where permitted, use the appropriate carry-forward entry option;
- decline or place the application on hold where the Centre cannot satisfy the relevant qualification or awarding organisation requirements.

Centre decision / notes:

Outcome

☐ Accepted ☐ Conditional ☐ Further evidence required ☐
Practical provision required ☐ Unable to accept

Reviewed by

Date reviewed

Notes / actions

12. Candidate / Parent Declaration

By signing or digitally accepting this declaration, I confirm that:

- ☐ the information I have provided is complete and accurate to the best of my knowledge;
- ☐ I understand that practical requirements differ between GCSE, AS Level and A Level Science qualifications;
- ☐ I understand that North West Education Hub may require evidence or further information before confirming my examination entry;
- ☐ I understand that an A Level Science Practical Endorsement may require separate practical provision and an additional fee;
- ☐ I understand that a request to carry forward a previous Practical Endorsement is subject to verification and the relevant awarding organisation rules;
- ☐ I have read and agree to comply with the Candidate Examination Terms & Conditions and the relevant examination information provided by North West Education Hub.

Candidate name

Candidate signature / digital acceptance

Date

Parent/Guardian name (if applicable)

Parent/Guardian signature / digital acceptance

Date

13. Related Documents

- Candidate Examination Terms & Conditions (T&C-CAN-01)
- Examination Fees, Cancellation & Refund Policy (POL-FEE-01)
- Candidate & Parent Privacy Notice (PN-CAN-01)
- Candidate Examination Handbook
- Access Arrangements documentation where applicable
- Current AQA/OCR specification and private-candidate requirements for the qualification